Consent for Release of Confidential Student Records

Today's Date:			
Name of school you are leaving:			
Student Name(s):			
Date(s) of Birth:			

The above-named student(s) have enrolled with CHEK ABC for the 2025-2026 school year.

Please pre-transition or withdraw them on MyEd

Please send us the **student files** in their entirety including:

- **Permanent Student Record Card**
- **Report cards**
- **All documents** relating to custody or other legal issues, reports from professional staff or outside agencies, student conduct review committee letters, all safety concerns, all records pertaining to behaviours/violence including all suspension letters, records of discipline matters and consequences/interventions and behaviour plans.
- **IEP if applicable**
- **Special Services File** including any confidential reports or documents pertaining to the above-named student from support services such as Psychologists, Social Workers, Speech Language Pathologists, Behaviour Interventionists, etc.

Should any of these records not be available, please contact us as soon as possible.

As parent/guardian of the student(s) named, I hereby give my permission to send CHEK ABC all the above. For adult students, student signature please.

_____	_____	_____
Name (please print)	Signature	Date

Thank you in advance for your attention to this request.

Ginny McClelland
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